

WCMEA BOD MEETING
Lodge at Cedar Creek, Wausau, WI
January 4, 2009
Approved

The meeting was called to order at 1810 hours by Dr. Doug Kelley, President.

ATTENDANCE: An attendance sheet was passed. Those present include Jon Hagen (Outagamie), Barry Tomaras (Waupaca), Richard J. Schleifer (Clark), Laurie Hagene (RTI Donor Services), Ray Wosepka (Dane, retired), Paul Mattlin (Portage), P. J. Schoebel (Dodge), Bob Kulhanek (Sheboygan), Jenifer Keach (Rock), Marc Playman (MTF), Lou Brady (Juneau), John Larson (Marathon), John Stanley (Dane), Al Klimek (Brown), Angela Hinze (Columbia), Barry Busby (Winnebago), Kevin Sarto (Columbia).

APPROVAL OF MINUTES FROM SEPTEMBER 16, 2008 BOARD OF DIRECTOR'S MEETING: A motion (Larson) was made and seconded (Keach) to approve the minutes from 9/16..... change SAG to "checks and money orders" PASSED UNANIMOUSLY.

III. PRESIDENT'S REPORT: Dr. Doug Kelley Company promotes our event, all inclusive. Webonar via their website. Cost attached for this, consider for the future but will not act on it. Potential benefits include less work for WCMEA members arranging and promoting the conferece. CVENT MANAGEMENT.

Dr. Kelley has a lot of requests from people wondering what it takes to be a coroner/medical examiner in Wisconsin. Will consider putting this information on the website.

Bylaws revision. Committee. Doug is working to brush up and clarify the bylaws and the constitution of WCMEA. Appendix 1 (Operational Guidelines) Dr. Kelley couldn't find them but Al has a copy and will forward to Dr. Kelley for his review. Dr. Kelley would like the committees, led by the committee chairperson, to write a statement as to what each committee is responsible for. Training provision.

IV. 1st VP REPORT: Jenifer Keach Emailed WCMEA members about a web-based Forensic Death Investigation training program. They sent a power point and provided us with computer disks to review. Different options were discussed about purchase by members. The BOD did watch a video, "Crime Time". "lineofduty.com" www.FdiLab.com 1-800-994-7417. Cost may be about \$500 per person. Discussion...training is a big concern of WCMEA members, cost, location of training, etc. Certification for death investigators was discussed. 979 does have a provision for training for Wisconsin's death investigators (medicolegal death investigation board). Based on Indiana and st. louis. All counties get it free of charge.

60 people registered for this conference. Brochure attached. 8 vendors.

EDUCATION: website links and materials has received much attention; will assist those seeking on-line references to supplement their office staff. June conference will include statutory training and WCMEA members legal obligations. Topics include 979, unclaimed bodies, open records, etc. Suggestions needed for Winter 2010 conference.

2nd VICE-PRESIDENT'S REPORT: Angela Hinze. Website survey of WCMEA members, only 39 responses. Specific concerns are education, training and desire for information. Marc Playman has done a lot of work with updating of the website. Angela also is concerned about membership (outstanding members), which may be due to budgets, calendar year, etc. Al asked if WCMEA still offered a one-year membership as part of the conference fee for first-year coroners. Discussion about county's that don't belong to WCMEA and why.

SECRETARY REPORT: Jon, nothing to report:

TREASURER'S REPORT: Bob Kulhanek. Written report provided to the members. Balance as of December 31, 2008 is \$56,945.48. BOD members expressed their appreciation to Bob on a great job in handling our finances, as well as providing documentation of same.

SERGEANT-AT-ARMS REPORT: Lou Brady. WCMEA will sell off merchandise on hand, and Lou has worked with a vendor to will take over selling WCMEA merchandise. Information is on the website (www.wcmea.com). WCMEA gets a percentage of the markup from the vendor.

MEMBER-AT-LARGE: P.J. Schoebel had nothing to report.

A MOTION MADE (Klimek) and seconded (Larson) to accept the reports. Passed unanimously on voice vote.

LEGISLATIVE COMMITTEE REPORT: John Stanley. John did provide the secretary with a written report, attached to these minutes. John did discuss legislative issues with those present.

INFORMATION/TECHNOLOGY REPORT: Marc Playman reporting. Marc urges everyone to check out the website. He said the biggest problem is that people forget their password. Great job, Marc!

NEWSLETTER COMMITTEE REPORT: Kelly McAndrews was not in attendance. She did not have enough information to produce a newsletter lately.

TRUSTEE REPORTS: None.

FORMS REVISION COMMITTEE REPORT: Jenifer forwarded information from Peggy Peterson, without any feedback.

OLD BUSINESS: Dr. Kelley brought up “A motion by PJ Table (kulhanek/keach). Regarding the heidel house.

NEW BUSINESS: “Physical Evidence Handbook, 7th Edition, Wisconsin Department of Justice. Crime Scene handbooks, extras to be sold at the conference. Bob proposes selling the extra books at this conference for \$5. each, seconded by Keach....passed unanimously on voice vote.

ANNOUNCEMENTS: Dr. Kelley Abusive Head Trauma conference upcoming in Madison April 23=24 .

Dave Hudson from Kewaunee County, getting a kidney.

A motion was made (Klimek) to adjourn the meeting, seconded (Brady). Passed unanimously on a voice vote. The meeting was adjourned at 2006 hours. Some committee meetings to follow.

Respectfully submitted,

Jon K. Hagen, RN, BSN, D-ABMDI
Secretary