

AGENDA WISCONSIN CORONERS AND MEDICAL EXAMINERS  
ASSOCIATION  
ANNUAL BUSINESS MEETING  
June 8, 2010 1500 – 1714 hours  
Chula Vista Resort, Wisconsin Dells, WI

===APPROVED===

Attendance sheets were passed. Those in attendance were: Dave Hudson (Kewaunee), Bobbi Guthrie (Trempeleau), Bonnie Kindschy (Trempeleau), Ramon Kohnert (Trempeleau), Susan Kohnert (Trempeleau), Myron Odegard (Vernon), Jeff Gilbertson (Dodge), Jennifer Schroeter (Waukesha), Dr. Doug Kelley (Fond du Lac), Ruth Wulgaert (Outagamie), Tom Wastart (Marquette), Tim Candahl (LaCrosse), George Smith (Marinette), Mary Johnson (Florence), Barry Busby (Winnebago), Dr. Mark Witeck (Kenosha), Sandy Vandertie (Door), Amy Lyn DeMeter (Door), Rebecca Quall (Wisconsin Tissue Bank), Jon Hagen (Outagamie), John Larson (Marathon), Deanna Newlun (Juneau), Paul Mattlin (Portage), Mark Schoeberle (Portage), Joe Morovits (Crawford), Garry Kronstedt (Wood), Ronald Cody (Brown), Darlene Strey (Green Lake), Bill Smith (Green Lake), Kim Magnin (Oconto), Laurie Parisey (Oconto), Dennis Corr (Racine), Michael Payne (Racine), Ralph Shireman (Richland), Pat Theder (Jefferson), Jay Deppe (Jefferson), Ronald Wilson (Walworth), Greg Hahn (Sauk), Mary Shields (Sauk), Betty Hinze (Sauk), Todd Van Langen (Washington), Kelly McAndrews (Washington), Kurt Karbusicky (Dane), Jeffrey Sholts (Dane) and Barry Irmen (Dane).

- I. Call to Order: The meeting was called to order at 1500 hours by President Jenifer Keach.
- II. Approval of minutes from June 2009 Annual Business Meeting: The minutes were projected onto a screen for all those attending to review. A MOTION (Larson/Klimek) was made to accept the minutes as written. Passed unanimously on voice vote.
- III. President's Report: 2009-2010 An Overview of Our Progress and Outline of Future Goals: Jenifer Keach.

Jenifer told the membership of last fall's retreat at Green Lake to review the bylaws and constitution of the Association. All members were emailed updated copies of the revisions about a month ago, with the hope that they would be reviewed by the membership prior to this meeting for active discussion.

Jenifer also noted that she had received designation from the Senate and Assembly that the 4<sup>th</sup> week of October is recognized as Medicolegal Death Examiner's Week. She did read the proclamation to the membership.

Jenifer updated those in attendance on the progress of the electronic death certificate system.

In her role as President, she worked to assist members from individual counties with problems as they arose.

She has worked to improve the Association's website, [www.wcmea.com](http://www.wcmea.com).

She noted progress in the 979 legislation.

She recognized the Board and Committee members for their contributions to the Association.

She discussed that there seems to be an increasing trend in counties seeking to have a medical examiner instead of a coroner, and also discussed regional medical examiners in Wisconsin.

In closing, she noted the deaths of John Stanley and Ray Wosepka, two stalwarts of the WCMEA. She thanked the members for the opportunity to serve as President of the Association.

#### IV. First Vice President's Report: Angela Hinze

Angela handed out evaluation forms, and asked for suggestions for upcoming speakers, topics, etc. She mentioned that there are discussions with DCI providing a 3-day death investigation class in the future. Conferences may be moved to April and October, instead of January and June. We are seeking out various agencies to increase conference attendance, as well as more vendors. She hopes everyone enjoyed the conference.

#### V. Second Vice President's Report : Lou Brady

Lou delegated membership issues to Amada Achterberg. Amanda has worked hard in increasing the membership and streamlining the process. Lou encouraged others to get involved in the Association.

#### VI. Secretary's Report: Jon Hagen

Jon told the members that he electronically sends meeting minutes to the Board as soon as possible to ensure accuracy. He discussed the possibility of

posting Meeting Minutes on the website. He also informed the membership of the development of guidelines for the John Stanley Award.

VII. Treasurer's Report : Robert Kulhanek

May 31, 2010, balance is over \$99,000, without paying bills for this conference. Robert submitted a detailed written report, which is attached to these minutes. Bob talked about making WCMEA tax-exempt, explaining the advantages and disadvantages. We are not going to pursue tax-exempt status, mainly due to lobbying restrictions. Bob will make himself available to address any concerns of the membership.

VIII. Sergeant-at-Arms Report: P.J. Schoebel

The website merchandise order area was shut down due to non-existent sales. This was decided at the January Board of Directors meeting. No new merchandise was ordered for the January conference; on-hand merchandise was sold at blow out prices to reduce inventory. He did purchase new merchandise for this conference. He encouraged members to make their merchandise wants known. He thanked the membership for being allowed to serve them.

IX. Member-at-Large Report: Richard Schleifer.

He recognized the hard work of the Board and the Conference Committee. He has learned a lot in his 10 years of WCMEA membership. He encourages others to "spread the word" of the good work of the Association.

X. Legislative Committee Report: Al Klimek (for Scott Rifleman)

Al outlined updates on 979. Previous attempts have fallen by the wayside in the legislative process, as it did again this year. WCMEA now has chosen to address this in phases. The next phase is to develop a board to oversee educational requirements for medicolegal death investigators. Amy Sue Vrunik has 979 information on her website (<http://www.legis.state.wi.us/assembly/asm70/news/>).

XI. Information/Technology Report: Marc Playman is not present.

XII. Newsletter Committee Report: Jennifer Schroeter. Jennifer asked for submissions and suggestions from the membership for The Examiner. Jennifer and Patrice Plungis from the Waukesha Medical Examiner's office have been doing the newsletter for about a year, and have been doing a great job.

XIII. Trustee Reports

- A. One year trustee: John Larson.
- B. Two year trustee: Barry Irmen.
- C. Three year trustee: Al Klimek.

John spoke for all of the Trustee's, thanking the membership for their support.

A MOTION (Morovits/Kronstad) to accept all of the reports. Passed unanimously.

#### XIV. Old Business

##### A. Discussion and Vote on Revised Constitution and Bylaws.

The Constitution was available in paper form for those in attendance and was projected onto the screen.

A MOTION (Busby/Kronstad) to strike the language that officers serve a two-year term (Article II, Section 3). Discussion was held. Passed unanimously on a voice vote; terms will remain at one year.

A MOTION (Schobebe, Klimek) to change the language in Article 4, Section 2 to "employed as such in the State of Wisconsin." Passed unanimously on a voice vote.

A MOTION (Busby/Mattlin) was made to accept the revised Constitution and Bylaws as written and corrected. Discussion was heard, passed unanimously on voice vote.

#### XV. New Business

A MOTION (Mattlin/Busby) to change the conference dates to April and October, beginning in 2011. Conferences previously have been held in January and June. The October conference will host the Annual Meeting and the banquet. Discussion was held. Passed on a voice vote, with one dissention.

Selection of Conference Locations: The October, 2011 conference will be held in Door County, as decided previously. Garry Kronstedt made an offer to host April 2011 (spring conference) in Wisconsin Rapids (Wood County). He will check the availability of the Mead Inn. A MOTION was made (Larson/Hinze) to hold the April 2011 in Wisconsin Rapids, Wood County. Dr. Witeck offered to host the October 2012 conference, including the annual meeting and banquet, in Kenosha County. A MOTION was made (Kelley/Vandertie) to hold the October 2012 conference in Kenosha. Passed unanimously on a voice vote.

Last night's boat ride was paid for by the WCMEA and ATSF. Members in attendance expressed their appreciation.

Election of Officers to Board of Directors: Jenny turned over the meeting to the Nominating Committee (Dr. Kelley, John Larson, Richard Schleifer). Their recommendations are as follows:

President:	Al Klimek
1 <sup>st</sup> Vice-President:	Angela Hinze
2 <sup>nd</sup> Vice-President:	P.J. Schoebel
Secretary:	Jon Hagen
Treasurer:	Robert Kulhanek
Sergeant at Arms:	Richard Schleifer
Member at Large:	to be appointed
Past-President:	Jenifer Keach
3 Year Trustee:	Joe Morovits
2 Year Trustee:	progressing
1 Year Trustee:	progressing

A NOMINATION (Wastart/Busby) for P.J. Schoebel for President. Al and PJ were given an opportunity to address the membership. Ballots were distributed and a vote was taken, counted by the Secretary. Al Klimek (Brown/Door/Oconto) won on a close vote.

John Larson was nominated, but respectfully declined. No other nominations from the floor, called three times. A MOTION was made (Kronstedt/Karbusky) to unanimously accept Angela Hinze (Columbia) as 1<sup>st</sup> Vice-President. Passed unanimously on a voice vote.

2<sup>nd</sup> Vice-President. No nominations from the floor, called three times. A MOTION (Wastart/Busby) to unanimously accept P.J. Schoebel (Dodge) to as 2<sup>nd</sup> Vice-President. Passed unanimously on a voice vote.

Secretary. No nominations from the floor, called three times. A MOTION (Morovits/Mattlin) to unanimously accept Jon Hagen (Outagamie) as Secretary. Passed unanimously on a voice vote.

Treasurer. No nominations from the floor, called three times. A MOTION (Kronstedt/Brady) to unanimously accept Robert Kulhanek (Sheboygan) as Treasurer. Passed unanimously on a voice vote.

Sergeant-at-Arms: No nominations from the floor, called three times. A MOTION (Mattlin/Kronstedt) was made to unanimously accept Richard Schleifer (Clark) as Sergeant-at-Arms. Passed unanimously on a voice vote.

Member-at-Large: President Klimek appointed Joe Morovits (Crawford) to this position.

3 Year trustee: Joe Morovits had been endorsed by the Nominating Committee. A floor nomination was made for Laurie Parisey. Laurie and Joe were given the opportunity to address the membership. A MOTION was made to close nominations (Wastart/Mattlin). Ballots were distributed and a vote was taken, counted by the Secretary. Laurie Parisey (Oconto) won, in a close vote.

2 Year Trustee: Al Klimek would have assumed this position, progressing from his spot as the 3 Year Trustee. Al has been elected President, and he appointed John Steers (LaCrosse) to fill this position.

1 Year Trustee: Barry Irmien (Dane), as he had been appointed by Jenifer Keach as the 2 Year Trustee earlier this year.

A MOTION was made (Larson/Wastart) to destroy the ballots. Passed unanimously on a voice vote.

XVI. Announcements: None.

XVII. Adjournment: A MOTION was made (Wastart/Larson (several) to adjourn the meeting, at 1714 hours.

Note: The Annual Banquet was held, after a social event hosted by RTI. The John Stanley Award was presented to Ray Wosepka's family, many of whom were able to attend. Ray died in March, 2010. This was the second Stanley Award presented; Dr. Robert Huntington was awarded the first one, presented in Wausau in January 2010.

On the last day of the conference, Angela Hinze announced that two members won \$600 educational scholarships. The winners were Amada Thoma (Dodge) and Kathy Kohutka (Juneau).

Respectfully submitted,

Jon K. Hagen, RN, BSN, D-ABMDI  
Secretary, WCMEA  
Chief Deputy Coroner, Outagamie County