

WISCONSIN CORONERS AND MEDICAL EXAMINERS ASSOCIATION
ANNUAL MEETING
Tuesday, October 4, 2011
Stone Harbor Resort
Sturgeon Bay, WI

PENDING, NOT YET APPROVED

The meeting was called to order by President Al Klimek at 1607. An attendance sheet was passed.

BOARD MEMBERS PRESENT: President Al Klimek (Brown, Door, Oconto), 1st Vice-President Angela Hinze (Columbia, Adams), 2nd Vice-President Scott Rifleman (Portage), Secretary Jon Hagen (Outagamie), Treasurer Robert Kulhanek (Sheboygan), 3-year Trustee Laurie Parisey (Oconto), 2-year Trustee John Steers (LaCrosse), 1-year Trustee Barry Irmen (Dane), Sergeant-at-Arms Richard Schleifer (Clark), Member-at-Large Joe Morovits (Crawford) and Past-President Jenifer Keach (Rock).

GENERAL MEMBERS PRESENT: Rory Groesel (Kewaunee), Patrice Hall (Kenosha), Diane Brunk (Marquette), Faye Aschenbach (Sheboygan), Pat Theder (Jefferson), Kent Katalinick (Calumet), Tom O'Connor (Fond du Lac), Paul Mattlin (Portage), Sandy Vandertie (Door), Kent Miller (Dane), Jen Cramer (Dane), Rollin Dahl (Dane), Kurt Karbusky (Dane), Mary Johnson (Florence), Ronald Sturmer (Grant), Curt Green (Manitowoc) and Tim Candahl (LaCrosse).

OFFICER'S REPORTS

PRESIDENT'S REPORT: Al Klimek. Al apologized to the membership for an oversight; the new bylaws which were recently adopted were not followed for the election procedures for today's election. Specifically, there were no absentee ballots and the membership was not notified 30 days before the conference that nominations were open. Refer to Article V Section 1, item C, of the WCMEA Constitution and Bylaws. Unfortunately, this was an oversight.

Al reported that he assisted WCMEA members with problem-solving on an as-needed basis. He and Scott Rifleman have worked on Legislative issues, which Scott will report on later. He helped Angela Hinze with conference planning. He also helped explore the electronic filing of death certificates, served on a state oversight committee for child death review, and was on an advisory committee for OPO referrals.

He thanked the membership for their support during his term.

1ST VICE-PRESIDENT'S REPORT: Angela Hinze. For this conference, Angela reported a total of 68 people attended (66 pre-registered and two registered at the door). The April 2012 conference will be held on April 2-4 at the Paper Valley Hotel in Appleton (Outagamie County), with the Board of Directors Meeting on Sunday night,

April 1. The focus of the conference will be on trauma-related deaths. The October 2012 conference will be held in Madison (Dane County). Angela has contacted the Wisconsin Sheriff's Association and the Wisconsin Police Chief's Association about our training, and also EMS groups; this is done with the hope that conference attendance will be better. She also is attempting to get conference credits from ABMDI and other groups for those attending.

2ND VICE-PRESIDENT: Scott Rifleman. Scott reported that as far as legislative issues, it has been frustrating. After the fall elections, things seemed to "shut down" as the legislators were positioning to "get their ducks in a row." Scott is working with Rep. Amy Sue Vrunink on the 979 Legislation. The first issue is to clean up the language and to try to protect C/ME records from public record scrutiny. They have contacted the Wisconsin Hospitals Association (WHA) but have not had recent contact. Scott is hopeful that a "clean draft" of 979 will be introduced by Rep. Vrunink at the next Legislative session.

SECRETARY: Jon Hagen. Jon reported that he promptly types up the meeting minutes and emails them to the Board, so they can be reviewed and corrected if needed while the meeting is still fresh in the minds of those attending. There was discussion about putting meeting minutes on the website for the general membership to review; these minutes would not yet have been approved as official. Discussion was heard that perhaps the minutes could be approved promptly by electronic discussion and voting.

TREASURER: Robert Kulhanek. Bob provided a written financial report. The balance as of June 30, 2011 was \$98,288.35. Bob also reported to the membership that WCMEA has purchased liability insurance for the directors and officers. He noted that the Stone Harbor Resort did require WCMEA to provide proof of insurance.

TRUSTEE REPORTS: Barry Irmen spoke for all of the trustees, noting there wasn't much to report.

3-YEAR TRUSTEE: Laurie Parisey. Laurie is responsible for membership issues. She was unfamiliar with QuickBooks, but is in the process of learning it. She did find a lot of changes and differences with addresses, phone numbers and e-mail addresses of the members. She has been doing a lot of updating. She would like a link on the secure side of the website when it becomes available. She reported that only 53 of Wisconsin's 72 counties are currently members of WCMEA. Only a few years ago, there was only one county that was not a member.

MEMBER-AT-LARGE: Joe Morovits. Joe reported that he has helped Richard with the sales of WCMEA merchandise.

SERGEANT-AT-ARMS: Richard Schleifer. Richard reported that we have been pretty successful with the sale of old merchandise, in an effort to reduce our inventory. Nice WCMEA jackets were ordered to sell at this conference. Conference attendees did

receive a computer/briefcase bag with the Association logo. Items suggested to consider to sell at upcoming conferences include raincoats and sweatpants.

PAST-PRESIDENT: Jenifer Keach. Jenifer had nothing to report.

A MOTION was made (Karbusicky/Brunk) to accept the officer's reports. Passed unanimously on voice vote.

COMMITTEE REPORTS

EDUCATION COMMITTEE: Angela reported this information during her 1st Vice-President's report; the reader is referred there.

WEBSITE: Barry Irmen. Barry has been working with our previous vendor to improve the website. Progress is being made and a new server has been added. He said that the "non-secure side" is working, but the format can't be changed. Last week, they moved the "secure side" to a new platform and it is now being rebuilt. They plan to make the password process more user friendly than it was under the previous format. He hopes that the secure side will be operational by November 1, after the upgrades are installed. He also needs to upgrade some information on the site which is outdated, then add more data. He hopes to add membership information and policies/forms from members/offices that they have found helpful to them and are willing to share with WCMEA members. Also, a forum is planned for discussion/questions and Google groups will also be attached. Barry encouraged people to contact him with ideas and suggestions.

LEGISLATIVE COMMITTEE: Scott Rifleman. Scott would like WCMEA membership approval when 979 is finally updated. He also suggested that WCMEA members contact their local legislators for their support of 979. We should develop a list of legislators and a "sample letter" that could be sent to them, encouraging their support of 979. Scott also mentioned that perhaps WCMEA should consider hiring another lobbyist to assist us with this issue.

MERCHANDISE COMMITTEE: Richard Schleifer. Please refer to the Sergeant-at-Arms report.

NEWSLETTER COMMITTEE: Patrice Hall. The Examiner is published 4 times annually, and is posted on the website. Her and Jenny Schroeter are the editors of the newsletter and they are always looking for articles and photos from the membership. They are willing to help people who are willing to submit by helping them write the article. The current issue of The Examiner did come out during the conference.

OLD BUSINESS: Jenifer Keach reported that the State Vital Records office is working on development of a program for electronic filing of death certificates. Hopefully, this will become a reality by 2013.

NEW BUSINESS: Al brought up the possibility of reorganizing the WCMEA Board of Directors being reorganized to include "District Representatives." The state would be broken down into districts, with a representative serving as a contact person for each district. Al thinks this would help each county to have a local contact for their ideas and concerns. There was discussion among those attending, with good ideas both for and against. After the discussion, Al said he would appoint a committee to study the issue further. This passed unanimously on a voice vote after a MOTION (Grossessl/Green).

No county was able to commit to hosting the April 2013 WCMEA Spring Conference, so this is TABLED after a MOTION (O'Connor/Morovits) which passed on a voice vote, until the Spring 2012 conference in Appleton. Curt Green from Manitowoc County offered to host the Fall 2012 conference. A MOTION was made (Klimek, O'Connor) to hold the Fall 2012 conference in Manitowoc County, passed unanimously on voice vote.

Election of officers. Again, Al apologized to the membership for the glitch in not following policy regarding nominations for potential officers. He did state that nominations would be accepted from the floor. The members had been notified by email before the conference of the error and they were asked to consider nominations for the Board. Also, during the conference, a sign-up list was posted at the registration table, seeking members to be nominated. Al stated that we would proceed with the election of Board members. Jenifer Keach will oversee the elections.

For the office of PRESIDENT, Al Klimek declared himself a candidate. There were no nominations from the floor, called three times, and no one else had expressed an interest. A MOTION (O'Conner/Karbusicky) was made to close the nomination and accept Al Klimek as President. Jenifer Keach confirmed that the candidate is willing to serve and the member is in good standing with the Association. Passed unanimously on a voice vote.

For the office of 1ST VICE-PRESIDENT, Angela Hinze declared herself a candidate. There were no nominations from the floor, called three times, and no one else had expressed an interest. A MOTION (Klimek/O'Conner) was made to close the nomination and accept Angela Hinze as 1ST Vice- President. Jenifer Keach confirmed that the candidate is willing to serve and the member is in good standing with the Association. Passed unanimously on a voice vote.

For the office of 2ND VICE-PRESIDENT, Curt Green (Manitowoc) and John Steers (LaCrosse) were nominated. Both men were given the opportunity to address the membership, which they did. Jenifer Keach confirmed that the candidates are willing to serve and the members are in good standing with the Association. A MOTION (Klimek/Brunk) was made to close the nominations and take a paper ballot vote among the members present. Passed unanimously. CURT GREEN won the vote.

For the office of SECRETARY, Jon Hagen declared himself a candidate. There were no nominations from the floor, called three times, and no one else had expressed an interest. A MOTION (Mattlin/Klimek) was made to close the nomination and accept Jon Hagen

as Secretary. Jenifer Keach confirmed that the candidate is willing to serve and the member is in good standing with the Association. Passed unanimously on a voice vote.

For the office of TREASURER, Robert Kulhanek declared himself a candidate. There were no nominations from the floor, called three times, and no one else had expressed an interest. A MOTION (Mattlin/Karbusicky) was made to close the nomination and accept Robert Kulhanek as Treasurer. Jenifer Keach confirmed that the candidate is willing to serve and the member is in good standing with the Association. Passed unanimously on a voice vote.

For the office of SERGEANT-AT-ARMS, Paul Mattlin (Portage), Richard Schleifer (Clark) and Joe Morovits (Crawford) were nominated. All three men were given the opportunity to address the membership, which they did. Jenifer Keach confirmed that the candidates are willing to serve and the members are in good standing with the Association. A MOTION (Katalinik/Vandertie) was made to close the nominations and take a paper ballot vote among the members present. Passed unanimously. PAUL MATTLIN won the vote.

For the office of 3-YEAR TRUSTEE, Lee Smith (Dodge) had been nominated, along with Barry Irmen (Dane) and Joe Morovits (Crawford). Mr. Smith was not in attendance at the Annual Meeting and therefore Jenifer Keach pointed out she can not confirm he is willing to serve in the office. Mr. Smith was removed from the ballot. Both remaining candidates were given the opportunity to address the membership. Both men were given the opportunity to address the membership, which they did. Jenifer Keach confirmed that the candidates are willing to serve and the members are in good standing with the Association. A MOTION (Mattlin/O'Conner) was made to close the nominations and take a paper ballot vote among the members present. Passed unanimously. BARRY IRMEN won the vote.

LAURIE PARISEY (Oconto) becomes the 2-year trustee. JOHN STEERS (LaCrosse) becomes the one-year trustee.

PAST-PRESIDENT: Jenifer Keach announced to the membership that she is stepping down from the position due to personal commitments. She would have been eligible to remain in this office, as she was the President of the Association before Al Klimek took office. Al will appoint someone to this office after he contacts former WCMEA Presidents.

A MOTION (Morovits/O'Connor) to close the elections and destroy the paper ballots. This passed unanimously on a voice vote. The ballots were destroyed by Jennifer Keach.

A MOTION (Mattlin/Brunk) to adjourn the Annual Meeting. Passed unanimously on a voice vote. The meeting was adjourned at 1724 hours.

ADDENDUM: On October 18, President Al Klimek informed the membership that he had appointed Dr. P. Douglas Kelley (Fond du Lac) to the PAST PRESIDENT position,

and that he had appointed MARY RICCI (Barron) to the MEMBER-AT-LARGE position. Al had emailed the membership, seeking candidates for this position; he received 7 responses.

Respectfully submitted,
Jon Hagen, RN, BSN, D-ABMDI
Secretary