

Wisconsin Coroner's and Medical Examiner's Association

Board of Directors Meeting Minutes

April 4, 2008

Opening:

The meeting of the WCMEA Board of Directors was called to order at 13:15 on April 4, 2008 at the Heidel House, Green Lake by President, Al Klimek.

Members Present: Al Klimek, Laurie Parisey, Jenifer Keach, Tom Wastart, John Stanley, John Larson, Mike Jesse, Scott Rifleman, Kelly McAndrews, Darlene Strey, Bill Smith, John Larson, Howard Fischer

Approval of Agenda

The agenda was unanimously approved as distributed with the addition of: b. Disaster group under Old Business.

Approval of Minutes

The minutes of the September 28, 2007 meeting were distributed at the meeting and previously emailed. A motion was made by John Stanley, seconded by Jenifer Keach to accept the minutes as presented. Passed unanimously.

Presidents Report: Al Klimek

Legislative work is still being done. Marc Playman has had to step down from the membership position because of his retirement. Jenifer Keach will be assuming the duties and responsibilities of that position effective immediately. Correspondence – no big issues to report. The June conference will have many large items to take care of regarding officer positions and newsletter. Deputies can also get involved to help with committees, etc... The association needs to be strong. Al informed group that it is his intention not to seek re-election to the office of President.

1st Vice-President Report: Laurie Parisey

Laurie has nothing new to report. She will assist others as needed to prepare for the June Conference.

2nd Vice-President Report: Jenifer Keach

The membership position will now be tied to the 2nd Vice-President position. The new 2nd VP will need to be able to use the computer program "Quicken". She will mentor as needed. The invoices are out to the membership. They get mailed to the Treasurer, Tom Wastart, and he then forwards the check stub and information to the membership person. Brochures were mailed out this week – one to each county and emailed to all. Day 1 of the conference will be an all day – outside – Entomology Field Exercise. Pass the word around to bring special items as a poncho if it is raining, hat with netting, bug spray, etc... Discussion was held on the dead animals and placement. We will be pulling resources for PPE (personal protective equipment). The cost for Dr. Haskell will be \$1,200 plus expenses. The social event is still in the works. A local funeral home may sponsor the event. The hotel offers several fun things to do on site (i.e. boat rides, scavenger hunt). Tuesday morning will be the general meeting and banquet. Discussion was held regarding the Monday lunch being held at the field with the possibility of the fire department doing the cooking. The board meeting will be held Sunday night and discussed having "mini-meetings" after each day of the conference to insure all needs are in order. Jenifer is looking into having handouts available on how to collect bugs. She is also working on getting prizes for the banquet. Jenifer handed out brochures for the June conference and for memberships.

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Secretary Report: Jon Hagen

Al is reporting for Jon as he is unable to attend this meeting. Jon is not seeking re-election as the secretary and does not want to continue putting the newsletter out. We are looking for a replacement.

Approval of Treasurer Report: Tom Wastart II

The Treasurer's report dated December 31, 2007 was handed out, reviewed and discussed. Cash on hand reads \$28,132.23. The college has not yet sent in the money from the January conference held in Wausau. It should be approximately \$8,000.00. Also, two vendors have not paid their share for sponsoring Casino night. Jenifer will make contact and try to get this covered to reimburse the association who ended up covering the expense (\$1,000). A motion was made by Scott Rifleman, seconded by John Stanley to accept the report as presented. Passed unanimously.

Trustee's Report: John Stanley, John Larson, Mike Jesse

Nothing to report

Member at Large Report: Kelly McAndrews

Kelly reports concerns and issues regarding the availability of a pathologist when needed. John Stanley stated that this is a real issue and will have State-wide ramifications. Discussion was held regarding regional and statewide resources for pathology services. Kelly also stated she would be interested in taking on the duties of the WCMEA newsletter.

Sergeant At Arms Report: Scott Rifleman

Scott reports that all is well.

Committee Reports:

Education Report: Traci England

Traci is unable to attend this meeting. Discussion was held regarding the January 2009 conference. It is planned to be held in Wausau and include basic training for new deputies. The conference will be run through the college, but may be held across the road from the hotel for easier access. John Stanley was contacted regarding special religion issues when there is a death. He feels there is a need to bring this up again, using a cultural panel type discussion and a legal expert. Discussion on CS debriefing – Rev Bill (last June 2007). Discussion was held on documenting training to show legal ramifications. Prosecutors are very sensitive. John Larson was scheduled to go to Israel for training but it has been cancelled for now.

Info and Technology Report: Jon Hagen

Jon not present. Howard and Jenifer report that there are problems with the website and the webmasters are working on it. The system is difficult to navigate and some users are locked out. We need to look at future of the web as it is or change it to something more user friendly. Howard does not wish to remain the "Web Master". We are looking for a computer savvy person with the desire to make this thing work.

Legislative Report: John Stanley

John reported on 979. The amended bill was heard and sent to the assembly. The assembly went into recess and left many items not taken care of. The State Medical Society and Christian Science were no shows. Will work with legislation regarding issues. (Peer review) (Kept confidential) Both bills will be re-submitted in the fall. Discussion was

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held regarding the mandated training requirements that the State will have and how the training will or will not be paid for.

John also will be bringing information to the June conference to amend the bylaws to change our organization status from a 501C6 to a 501C3 (not for profit). It will have to be voted on by the membership at the membership meeting on Tuesday morning of the conference.

Membership Report: Jenifer Keach

Need to get volunteers to help on actual committees, get more people involved in the organization. States she has been having problems with membership emails. The membership renewals are trickling in. An update will be available at the June Conference.

Merchandise Report: Laurie Parisey

There is a lot of inventory. Will need to reduce – probably sell at cost or below at the June 2008 conference. Need to get the inventory records from Barry Tommaras who had been in charge of the merchandise for the past several years.

Old Business

The ABMDI test was held at the January 2008 conference with 25 people taking the test. Will plan to continue providing the examination at the January conferences and working with the exam team.

Some discussion was held on the disaster group (DART). It was a group that was put together a few years ago, but has been gone for at least 3 years now. No one wanted to be in charge of making calls so it was passed on to emergency management. They did not want it either. Mass fatality plans and teams have been put together DMORT. Madison has some equipment. Federal response team – received a grant DFIRST to Dane County. They will be bringing up the trailer to the June 2008 conference. There are State wide efforts and mass fatality courses being put on. HRSA is the hospital side. Working on a template for the State. Training sessions will be going out. Scott is familiar with the Fatality Management Template. (Incident response/ biological contamination).

New Business:

None

Adjournment:

A motion to adjourn was made by John Larson, seconded by Jenifer Keach. Passed unanimously. Meeting was adjourned at 15:08 by President, Al Klimek.

Minutes submitted by: Laurie Parisey

To be approved by the board of directors on June 1, 2008 meeting.