

Wisconsin Coroner's and Medical Examiner's Association

Board of Directors Meeting

Sheraton Hotel, Madison, WI

Tuesday, June 26, 2012 1600 hours

CALL TO ORDER: The meeting was called to order by President Al Klimek at 1620 hours. An attendance sheet was passed around. Those attending: President A Klimek (Brown, Door, Oconto), 1st Vice-President Angela Hinze, 2nd Vice-President Curt Green (Manitowoc), Treasurer Bob Kulhanek (Sheboygan), Barry Irmen (Dane), 3 year Trustee, Laurie Parisey (Oconto) 2 year Trustee, John Steers, 1 year Trustee, Mary Ricci, Member-at-Large, Dr. Kelly, Past-President. Scott Rifleman (Portage), Others attending: Jenny/Patrice?

Dinner was served to all attending.

Excused: Jon Hagen, Secretary, Paul Mattlin, SAA.

APPROVAL OF MINUTES: A motion (Dr. Kelly/Mary Ricci) was made to approve the Board of Director meeting minutes from the April 1, 2012 meeting. Passed unanimously on a voice vote.

PRESIDENT'S REPORT: Al Klimek. Al informed the group that he has touched bases with the board members regarding the upcoming conference, memberships and website.

1st VICE-PRESIDENT REPORT: Angela Hintz. The conference hotel arrangements are complete. Angela is working on adding a forum section for members to bring up questions and concerns. So far presenter time is at 17.5 hours with a back-up plan. Elections will be held at this conference at the Annual Meeting and is planning on having this on Tuesday afternoon. Draft fliers are handed out to "Save the Date". Google Group emails have been having some problems and it is being worked out. The 2nd Annual Halloween Party is being planned.

2nd VICE-PRESIDENT REPORT: Curt Green. Discussed recommendation for 979. Looking at Federal government to make recommendation. Would like to see us use feeder topics to try and get more people attending the Annual Meeting. We have had a very poor showing from members.

Angela stated that there is a description of conference topics, hygiene lab, roundtable options, mass/multiple fatality theme to conference. Also checking on voting prior to conference. She is also getting several calls on wage surveys so she is going to gather the information from all counties and have available at the conference.

Curt reported that all member renewal invoices are out (except Walworth – no email). There were over 400 sent. Those requesting hard copy will get one sent to them. Will do process of illumination of received payments. QuickBooks has been difficult to work with. Curt will also be working on non-affiliates and getting feedback from talking to others. Members want verification that they are a paid member through a membership card / certificate. Discussed sending electronically. Curt can call QuickBooks for online support if needed. There is also the occasional problem where counties send a check only with no names so it is difficult to know who it is supposed to cover.

SECRETARY REPORT: Jon Hagen. Absent. Laurie will take meeting minutes in his absence.

TREASURER'S REPORT: Bob Kulhanek. There is approximately \$100 of unpaid merchandise that was sold. To date, there is nearly a \$700 loss in merchandise. There continues to be a loss, but feels that it is important to have available at the conferences.

Angela reports that this conference will be more expensive due to location and some items will not be free as in the past. Cost of food is usually the biggest difference. This conference should have a higher attendance. Considering the WCMEA is non-profit, we are doing ok. There is also a conflict between dates of our conference and the Milwaukee conference. Some members can only afford to attend one conference per year so they need to decide which one they prefer to go to. Our conferences are advertised to other areas through magazines. Appleton room commitments were April 1st 29 rooms, 2nd 39 rooms and 3rd 34 rooms.

Treasurer handed out breakdown of meals at Appleton. The difference in cost between hot vs. cold meals was insignificant. Many members approved of the hot breakfast. Another area of concern was that not as many vendors stepped up. We need to check with them to help cover the social events.

For the upcoming October conference, there are 50 rooms reserved and reservations can now be made.

TRUSTEE'S REPORT: Irmien, Parisey, Steers. Nothing new to report.

SERGEANT-AT-ARMS REPORT: Paul Mattlin. Absent. He will take care of in emails.

MEMBER-AT-LARGE: Mary Ricci. Is working with Angela to obtain ABMDI information and will get the rest from Al. She will be submitting to ABMDI to get training accreditation for those attending conference.

PAST-PRESIDENT REPORT: Dr. Kelly. Would like to see a speaker come to the annual meeting to discuss M.A.M.E. regarding forensic and being scientifically correct. N.E.S. reports show that 95% does not even involve us. Standardized guidelines will happen and we need to keep the

membership informed and encourage them to stay educated. DOJ/AG office – who can update our group and have an open dialog with them at the conference. The report can be put on a jump drive.

APPROVAL OF OFFICER REPORTS: A motion (Irmen/Green) was made to approve the officer reports. Passed unanimously on a voice vote.

COMMITTEE REPORTS:

INFORMATION/TECHNOLOGY: Barry Irmen. Online registration is still being worked on for the website.

LEGISLATIVE: Scott Rifleman. The WI Eye Bank has placed Scott on the Board of Directors. Barry Busby is done. 979 will be back in the fall. Carl is now the aid to legislator Amy Sue. If she sponsors the bill they will not allow her to bring to legislation. May need to bring 979 to someone else. Any ideas on who we can get to take over and republican vs. democrat?

NEWSLETTER: Compliments on a good job on the newsletter.

NOMINATION COMMITTEE: Information is posted on the website to make nominations for the upcoming elections. We need a cut-off date. Review guidelines on the voting procedure.

OLD BUSINESS:

- a. Creation of Districts in State. This was discussed at the last two conferences. We need to do something at this meeting to bring to conference as a Resolution. Change up the format to a probable elected President with representation from each district. We would still elect new officers this fall. All members can vote even if not present.
Bob handed out a copy of State Districts from 1986. Some discussion was held and will present this to the membership with discussion for ideas and vote. We would need to get framework set up for districting. This will need to be worked on. We could also send out Google Group message for input. Members would benefit greatly with districting to get better communication to each county. Expand selves into a more professional attitude. Need to check into other States using Districting.

NEW BUSINESS:

Dissolution clause for the association (Bob) for insurance reasons, we need to take care of the Dissolution clause in the bylaws. Bob has two examples of other ones. A notice will be sent out to the membership 30 days prior to the conference. The following is the preferred one by the

group: “In the event of the organization being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to any organization with similar purposes which is not carried on for the profit or gain of its individual members.”

Online program for accounting (Curt)

Curt received approval for taking a class to assist him in using the QuickBooks program.

Vendor concerns: there have been complaints of inappropriate behavior by specific vendor. Al will send a general letter to these vendors that we appreciate generosity but please use caution. Will also discuss the Code of Conduct with vendors as they arrive.

Gun carry was discussed.

A motion (Green/Parisey) to adjourn the meeting at 1915 hours. Passed unanimously on voice vote.

Respectfully submitted for Jon Hagen,

Laurie Parisey, ABMDI

Oconto County Chief Deputy Medical Examiner