

Wisconsin Coroner's and Medical Examiner's Association

Board of Directors Meeting

Sheraton Hotel, Madison, WI

Sunday, October 7, 2012 1700 hours

APPROVED JANUARY 15, 2013

CALL TO ORDER: The meeting was called to order by President Al Klimek at 1720 hours. An attendance sheet was passed around. Those attending: President A Klimek (Brown, Door, Oconto), 1st Vice-President Angela Hinze, 2nd Vice-President, Treasurer Bob Kulhanek (Sheboygan), Barry Irmén (Dane), 3 year Trustee, Laurie Parisey (Oconto) 2 year Trustee, John Steers, 1 year Trustee, Mary Ricci, Member-at-Large, Scott Rifleman (Portage), Paul Mattlin (Portage) Merchandise, Jennifer Schroeter (Kenosha) Newsletter, Laurie Ripp (RTI Donor Services), Tim O'Connor (Fond du lac), Faye Aschenback (Sheboygan), Tom Miller (Walworth), Rory Groessl (Kewaunee)

Dinner was served to all attending.

Excused: Curt Green, 2nd Vice-President, Jon Hagen, Secretary, Paul Mattlin, SAA, Dr. Kelly Past-President.

APPROVAL OF MINUTES: A motion (Barry Irmén/Mary Ricci) was made to approve the Board of Director meeting minutes from the June 26, 2012 meeting with one correction to be made. Passed unanimously on a voice vote.

PRESIDENT'S REPORT: Al Klimek. Al informed the group that he has been working with Angela with conference preparation. He has also been working with other counties with some problems they were dealing with (non-specific). Discussion was held on problems concerning scene access, D.A. problems, restricting donation vs. autopsy. We may need to meet with the Attorney General. Another thing to consider is having the Department of Justice attend next conference. The Nomination Committee is having trouble getting names for Board of Director positions. Another problem that was encountered was trying to work in the electronic voting process. The time frame is not realistic and the nomination positions were not filled. This will need to be addressed at the WCMEA Annual Meeting as this is part of the By-Laws. Need to correspond and interact more with members.

1st VICE-PRESIDENT REPORT: Angela Hintz. There are approximately 76 members attending the conference with most of that total staying for the entire conference. She has 12 vendors who

reserved tables. There was a huge problem with the Sheraton room reservations. A block of 52 rooms were being held for attendees, but without our knowledge, the hotel started releasing rooms because our attendees had not reserved rooms early enough. Angela found out when attendees started to call her complaining that they were not able to reserve rooms. She called the hotel and had to work out another plan which included the use of the Clariton Hotel across the street with the Sheraton providing free shuttle service. In the future, we may need to make sure room block is held until 2 weeks prior to conference.

The 2nd Annual Halloween Party will be held Monday night with snacks and cash bar. RTI will offer a bus ride to their facility for tours at the end of conference on Monday and get attendees back in time for party.

Vendors have not stepped up to cover breaks and events as in the past. We will have to adjust as everyone is affected with budget crunches.

Angela will be looking for help with certificates Wednesday. The certificates will be ready, but because of the ABMDI credits, the hours will have to be calculated at the last minute to assure attendees were signed in for sessions to qualify for those hours.

Because of the hot breakfasts in the morning, the mid-morning break will consist of just drinks. The afternoon breaks will include a snack with drinks.

A dry erase board will be available for any nominations that may come up – but must be in by 1700 hours on Monday.

We are planning to have donation information at next conference to include actual transplant patients or actual footage. Looking into criminal deaths / donations.

Two scholarships will be given at this conference.

2nd VICE-PRESIDENT REPORT: Curt Green. Absent. Memberships to date are at 242 per Bob.

SECRETARY REPORT: Jon Hagen. Absent. Laurie will take meeting minutes in his absence.

TREASURER'S REPORT: Bob Kulhanek. We received 2 handouts showing the financial status of WCMEA as follows: Balance on hand as of:

07/01/2011 \$98,288.35

06/30/2012 \$87,601.48

07/01/2012 \$87,601.48

09/30/2012 \$98,975.14 (Keep in mind this amount does not account for all the conference expenses to come).

Also, there are 11 complimentary conference attendees. Just a note – we are so fortunate that the speakers are all speaking for FREE – just travel/hotel expense. There was discussion on the scholarship requirements. We allow 2 per year and usually give both at conference with Annual Meeting.

TRUSTEE'S REPORT: Irmen brings in more discussion regarding scene access on homicide cases. We will discuss at round table tomorrow morning. Problems come from all angles: (i.e. questioning pathologist, investigators not even calling M.E./coroner, DCI not allowing us in scene to pronounce death, DCI using the excuse that we will destroy scene). We need to meet with them and review /discuss each other's expectations. They believe they only need to notify us – which is different than having us there on scene. 979 does not specify anything other than they need to notify us.

Parisey, Steers. Nothing new to report.

SERGEANT-AT-ARMS REPORT: Paul Mattlin. No new merchandise was ordered. We will concentrate on selling what we have on hand at discounted prices.

MEMBER-AT-LARGE: Mary Ricci. ABMDI is giving us 19.2 accreditation hours for those attending conference. This includes the Annual Meeting. We are learning the ABMDI process and they are more comfortable with what we are trying to accomplish for our members.

PAST-PRESIDENT REPORT: Dr. Kelly. Absent. Group discussion held on 979 still in limbo. The bill is waiting to be circulated and we need a Republican to move it along. This also hinges on the fact that this is Amy Sue's bill and she needs to get back in.

A couple vendors could not be at this conference but will be at next conference. Irmen reports we should check out McKesson for supplies.

ServiceMaster has restructured their company and no one will be here to represent them. Al will check with their status and see if they will be able to attend any future conferences to support the WCMEA.

APPROVAL OF OFFICER REPORTS: A motion (Steers/Mattlin) was made to approve the officer reports. Passed unanimously on a voice vote.

COMMITTEE REPORTS:

INFORMATION/TECHNOLOGY: Barry Irmen. Nothing new to report. Angela will address any necessary changes to Google groups after elections are complete.

LEGISLATIVE: Scott Rifleman. Adds to the above information already discussed that this is an election year so everything is on hold. Amy Sue Uruwink ,70 (71) Congressional District needs to be re-elected to be able to push her bill. The 979 bill has been waiting for several years.

NEWSLETTER: Compliments on a good job on the newsletter. Jennifer reports they are struggling to get stories from the membership around the State. If they call and ask – they will get something back.

NOMINATION COMMITTEE: Will need to review guidelines on the voting procedure.

APPROVAL OF COMMITTEE REPORTS: A motion (Klimek/Steers) was made to approve the committee reports. Passed unanimously on a voice vote.

OLD BUSINESS:

This will be addressed at this Annual Meeting: Dissolution clause for the association (Bob) for insurance reasons, we need to take care of the Dissolution clause in the bylaws. The following will be presented to the group: **“In the event of the organization being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to any organization with similar purposes which is not carried on for the profit or gain of its individual members.”**

After the vote, if passed, will need to be inserted into the WCMEA Bylaws.

NEW BUSINESS:

The Doug Miller Symposium has requested a \$1,000 donation. We have participated in this for the past 3 years. It covers one person to have a booth. This will be held in Wisconsin Dells in April 2013. The Association usually covers the expense for another person to work the booth. This is where they explain the role of Coroner/Medical Examiner regarding donation. : A motion (Klimek/Hinze) was made to approve the donation. Passed unanimously on a voice vote.

We will defer the designated attendee’s until the January 2013 Board of Directors meeting.

A motion (Rifleman/Mattlin) to adjourn the meeting at 1834 hours. Passed unanimously on voice vote.

Respectfully submitted for Jon Hagen,

Laurie Parisey, ABMDI

WCMEA Board of Directors

Oconto County Chief Deputy Medical Examiner

APPROVED 01/15/2013