

Wisconsin Coroner's and Medical Examiner's Association

Board of Directors Meeting

Chula Vista Wisconsin Dells, WI

Friday, July 11, 2014 1700 hours

CALL TO ORDER: The meeting was called to order by President Barry Irmen at 1730 hours. An attendance sheet was passed around. Those attending: President Barry Irmen (Dane), 1<sup>st</sup> Vice-President Jen Schroeter (Kenosha), Treasurer Bob Kulhanek (Sheboygan), Secretary Laurie Parisey (Oconto), Member-at-Large Joe Morovits (Crawford), Past President P J Schoebel (Dodge), Legislation Committee Scott Rifleman (Portage).

AGENDA is presented to all present by Barry Irmen.

APPROVAL OF MINUTES: A motion (Joe/Jen) was made to approve the Board of Director meeting minutes from the April 6, 2014 meeting. Passed unanimously on a voice vote.

PRESIDENT'S REPORT: Barry Irmen reports he has been busy taking calls from members and working with the lobbyist. He also states that there were some issues with the nomination committee. The committee consisted of Tom Miller, David Dokkestul and Barry Tomaras. A breakdown in committee communication did not help getting a good candidate selection. A list of nominations has been sent out.

1<sup>st</sup> VICE-PRESIDENT REPORT: Jen Schroeder reports that she will be busy following up and working on conference planning. She has several speakers lined up but needs 3 more. The speaker CVS are due by Aug 15.

2<sup>nd</sup> VICE-PRESIDENT REPORT: Mary Ricci is absent but gave report to Barry to share with the board as follows: memberships are coming in and she is updating emails. There have been no issues except for Dane County sending 11 memberships with no names. The ABMDI accreditation now require a full 60 days for approval review. She is getting help from Jen. Barry will have Mary send out a reminder.

SECRETARY REPORT: Laurie Parisey – The nomination letter has been sent out and one has been received.

TREASURER'S REPORT: Bob Kulhanek. We received a handout showing the financial status of WCMEA as follows: Balance on hand as of: 07/01/2013 \$67,078.08

06/30/2014 \$40,748.64

Bob reports that there is a slight profit from the April conference and explains it was due to 2 speakers not charging the WCMEA, Barry getting ATSF to sponsor the Monday gathering that cost approximately

\$1,000 and Archangels sponsored a break on Wednesday. So there was a \$2,400 turnaround vs and \$800 lose. There was \$1,560 from dues and that will increase.

The April 2014 Wausau Conference room usage was as follows: Sunday 29 rooms, Monday 34 rooms and Tuesday 35 rooms for a total of 98 room nights.

SERGEANT-AT-ARMS REPORT: Amy DeMeter is not present but is asking if the board wants new merchandise purchased. A motion (PJ/Joe) was made to allow \$1,000 for new merchandise. Passed unanimously on a voice vote.

MEMBER-AT-LARGE: Joe Morovitz reports that he has been talking to some people in his area regarding the new training program the association is working on. Some discussion was held regarding this issue.

TRUSTEE'S REPORT: 3 year Trustee Al Klimek - absent, 2 year Trustee John Larson -absent, 1 year Trustee Jay Deppe – absent.

PAST-PRESIDENT REPORT: PJ Schoebel (Dodge) reports that Milwaukee County is planning on joining the association.

A motion (PJ/Jen) was made to approve absences and approve reports. Passed unanimously on a voice vote.

LEGISLATIVE: Scott Rifleman reports that there will be a fundraiser for Amy Sue on July 15 in Stevens Point. Scott, Chris and Barry will meet with lobbyist when the time is right. The author of the Bill will be chosen by the lobbyist. The committee is asking for an updated email list of members. Bob will send Barry the latest member info to check the current list.

- 2 -

A solid timeline for being prepared for vote is needed. Discussed how it is set up / grandfather in and the 2 year timeframe to become certified. (Does not include the elected official).

COMMITTEE REPORTS:

INFORMATION/TECHNOLOGY: Barry Irmén – none.

NEWSLETTER: Jennifer Schroeder reports the newsletter will be out soon. Some questions on nominations, etc... Will need to snail mail some members.

MERCHANDISE COMMITTEE: Amy DeMeter – discussed in SAA report.

NOMINATION COMMITTEE: Barry reported in President report.

APPROVAL OF OFFICER and COMMITTEE REPORTS: A motion ( ) was made to approve the committee reports. Passed unanimously on a voice vote.

OLD BUSINESS:

Membership emails are necessary to insure everyone is getting information.

Discussed Bylaws and updates and getting the updated one printed. All board members present agreed to have Barry get 100 printed up.

The website pictures need to be updated/replaced. Barry will be trying to get that done.

NEW BUSINESS:

Spent much time trying to find ways to save on conference expenses as follows:

A motion (PJ/Joe) was made to stay with a State menu. Passed unanimously on voice vote.

Cut down on plate orders and include only a count for paid attendees/vendors.

Consider vendor meals from 2 to only 1 or upping the fee from \$30 to \$50. A motion (Bob/Barry) was made to raise the vendor fee to \$350 and add \$75 to add extra vendor coming in. Passed unanimously on voice vote.

Do not schedule evening events (except annual banquet) unless it is sponsored by a vendor.

Work with county Chamber of Commerce (all 72) to solicit bids/proposals for convention centers/facilities as to can they lower room charges to use conference rooms, do they honor State rates, any free rooms, service charges up front, etc...

Encourage vendors to sponsor a meal or an event.

Find non-vendor sponsors (i.e. Funeral Director Association, M.A.D.D., Child Death Review, hospitals, lobbyist)

Would like to start working on this for the April 2015 Conference – we do not have a location set yet.

The NEW Conference Committee is: PJ, Jen, Barry, Joe, Bob, Scott and Laurie. It will be kept open to see who else would like to join.

A motion (Joe/Bob) was made to suspend the Annual Meeting Scholarship Program for October 2014. Passed unanimously on voice vote.

Discussed the election time table. Nominations will be due by August 31.

The State wants to do ALL the overdose toxicology.

The next Board of Directors meeting will be October 26m 2014 at 1700 hours in LaCrosse.

A motion (PJ/Bob) to adjourn the meeting at **2030** hours. Passed unanimously on voice vote.

Respectfully submitted,

A handwritten signature in blue ink that reads "Laurie Parisey".

Secretary Laurie Parisey, ABMDI

Oconto County Chief Deputy Medical Examiner

APPROVED