

Wisconsin Coroner's and Medical Examiner's Association

Board of Directors Meeting

Radisson Hotel LaCrosse, WI

Sunday, October 26, 2014 1600 hours

CALL TO ORDER: The meeting was called to order by President Barry Irmen at 1608 hours. An attendance sheet was passed around. Those attending: President Barry Irmen (Dane), 1<sup>st</sup> Vice-President Jen Schroeter (Kenosha), Treasurer Bob Kulhanek (Sheboygan), Secretary Laurie Parisey (Oconto), Member-at-Large Joe Morovits (Crawford), Legislation Committee Scott Rifleman (Portage), SAA Amy DeMeter (Fond du lac), 2 year Trustee John Larson (Marathon), Tom O'Connor (Fond du lac), Joyce Kratz (ATSF), 1 year Trustee Jay Deppe (Jefferson), 2<sup>nd</sup> Vice-President Mary Ricci (Barron), 3 year Trustee Al Klimek (Brown, Door, Oconto), Paul Matthis (Portage), Fay Aschenbach (Sheboygan).

AGENDA is presented to all present by Barry Irmen.

APPROVAL OF MINUTES: A motion (Al/John) was made to approve the Board of Director meeting minutes from the July 11, 2014 meeting. Passed unanimously on a voice vote.

PRESIDENT'S REPORT: Barry Irmen reports he has stayed in contact with Chris Lenzendorf regarding the Bill. A handout is presented to members present from Chris and a copy is included in these minutes. He will be at the conference on Wednesday to speak to the membership. He also continues to work on the State wide mutual aid system.

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1<sup>st</sup> VICE-PRESIDENT REPORT: Jen Schroeder reports that there are 62 registered to attend this conference, 15 vendor tables and 3 sponsored breaks. Vendor revenue is at \$3,775. One speaker cancelled and she was able to get someone to fill the time slot.

2<sup>nd</sup> VICE-PRESIDENT REPORT: Mary Ricci is happy to report that ABMDI has approved 17.5 credits for this conference. The membership count at this time is 274. She personally called every county to support the WCMEA. A report of her results was discussed and a copy is included in these minutes.

SECRETARY REPORT: Laurie Parisey – Five absentee ballots were received for the Annual Meeting.

TREASURER'S REPORT: Bob Kulhanek. A Financial Report is handed out to members present and a copy is included in these minutes. The financial status of WCMEA as follows: Balance on hand as of:

07/01/2014 \$40,748.64

09/30/2014 \$55,493.85

Bob reminds us that conference expenses are not yet taken out and is hoping for a positive outcome.

SERGEANT-AT-ARMS REPORT: Amy DeMeter reports that the expenses for the new merchandise went over the approved amount by \$300+- due to needing the range of sizing. Some new items are sweatpants, hoodie sweatshirts, beanies, headbands, and turtlenecks.

MEMBER-AT-LARGE: Joe Morovitz - no report.

TRUSTEE'S REPORT: 3 year Trustee Al Klimek – no report, 2 year Trustee John Larson –no report, 1 year Trustee Jay Deppe – no report.

PAST-PRESIDENT REPORT: PJ Schoebel (Dodge) - absent.

A motion (Amy/Laurie) was made to approve absences and approve reports. Passed unanimously on a voice vote.

LEGISLATIVE: Scott Rifleman – not much to report but there was discussion to update everyone present where we are right now. The monthly invoices from the lobbyist will start up again because congress is back in session. They will only be billing us at half the cost bringing that down to \$2,000 per month. Barry asked the group if there was anyone that had any other thoughts or anyone that wanted to change the plan to move on. Everyone present agreed to continue on with the Bill going to vote.

COMMITTEE REPORTS:

INFORMATION/TECHNOLOGY: Barry Irmen – none.

NEWSLETTER: Jennifer Schroeder reports the newsletter is slightly behind due to being very busy with the conference. She will get back on track once the conference is over.

MERCHANDISE COMMITTEE: Amy DeMeter – size matters.

NOMINATION COMMITTEE: No one present from the committee.

APPROVAL OF OFFICER and COMMITTEE REPORTS: A motion (Amy/Laurie) was made to approve the committee reports. Passed unanimously on a voice vote.

OLD BUSINESS: none.

NEW BUSINESS:

Members present reviewed 5 bids (copies attached to these minutes) to help decide where the 2015 conferences could be held. After much discussion, a motion was made by (Bob/John) to choose the Holiday Inn in Fond du Lac in April and the Holiday Inn in Stevens Point in October to recommend to the membership at this annual meeting. Passed unanimously on voice vote. (Dates looking at are April 12-15 or April 26-29 and October 18-21 or October 25-28 for availability). Al will look into getting bids for a place in Brown County for 2016.

The voting ballot will be changed to reflect that Tom O'Connor is not interested in running for the Treasurer's office. The position will need to remain open for now and the President will make a decision at a later time on how to fill it.

Discussion was held regarding the QuickBooks annual renewal fee notice of \$215.00. Mary is the only one using it and believes she may be able to do just as well using an Excel spreadsheet. A motion was made (Bob/Barry) to let Mary think about it and let Bob know if she wants to continue using the program. Passed unanimously on a voice vote.

There will be an invoice coming soon for the IACME renewal for \$250. A motion was made (John/Al) to not renew. Passed unanimously on a voice vote.

Barry asked all present if they had any changes or concerns regarding the upcoming legislation actions. All opinions were to keep moving on as planned.

The next Board of Directors meeting will be January 16 or 23, 2015 at 1700 hours in Fond du Lac. Jen

A motion (Al/John) to adjourn the meeting at 1725 hours. Passed unanimously on voice vote.

Respectfully submitted,



Secretary Laurie Parisey, ABMDI

Oconto County Chief Deputy Medical Examiner

APPROVAL OF THESE MINUTES WILL BE DONE AT THE JANUARY 2015 BOARD OF DIRECTOR MEETING

**October 28, 2014 election results:**

**President: Barry Irmen**

**1<sup>st</sup> Vice-President: Jen Schroeder**

**2<sup>nd</sup> Vice-President: Mary Ricci**

**Secretary: Laurie Parisey**

**Sgt at Arms: Amy DeMeter**

**3 year Trustee: Jay Deppe**