

WISCONSIN CORONERS AND MEDICAL EXAMINERS ASSOCIATION
BOARD OF DIRECTORS MEETING
SLEEP INN, EAU CLAIRE, WI
SUNDAY, JUNE 7, 2009
APPROVED

The meeting was called to order by Dr. Kelley at 1815.

An attendance sheet was passed. Those attending: Jon Hagen (Outagamie) Jenifer Keach (Rock), Marc Playman (MTF), Laurie Hagene (RTI), Angela Hinze (Columbia), P.J. Schoebel (Dodge), Robert Kulhanek (Sheboygan), William Smith (Green Lake), Ray Wosepka (Dane-retired), Barry Tomaras (Waupaca), Tom Miller (Walworth), James Dalbesio III (Price), Al Klimek (Brown, Door, Oconto), John Larson (Marathon), Barry Busby (Winnebago), Dr. Doug Kelley (Fond du Lac), Mike Pamperin (Waupaca), Lou Brady (Juneau).

Marc Playman gave a presentation on Blueboard IT, an online education product. They are in the process of developing software for a 40-hour Basic Death Investigation Course, along with yearly training modules. They are offering the WCMEA a price of \$100 per member/per year for their product. The training is accredited through Northeast Wisconsin Technical College. Marc pointed out that this may be appealing to the WCMEA for a couple of reasons, including a reasonable cost and accredited training, which has been discussed at local, state and national levels. Marc also feels this program will prepare people to take the ABMDI exam, as well as providing training with credits to maintain ABMDI certification. Many police agencies are currently using Blueboard IT products.

A MOTION was made (Keach/Klimek) to accept and approve the Board of Director's meeting minutes from April 23, 2009. Passed unanimously on a voice vote.

PRESIDENT'S REPORT: Dr. Doug Kelley. See the written report submitted to the Board by Dr. Kelley, attached to these minutes. Dr. Kelley thanked the Board for their hard work during his term over the last year. A MOTION was made (Larson/Schoebel) to accept Dr. Kelley's report; passed unanimously on voice vote.

1st VICE PRESIDENT'S REPORT: Jenifer Keach. Conference update - 58 people (representing 34 counties) are signed up for this conference, with 15 vendors and 4 sponsors. Dr. Mary Dudley is the keynote speaker. "Legal Issues" is the main topic of this conference. Door and Crawford County have expressed interest in hosting upcoming summer conferences; Columbia County is hosting the 2010 Summer Conference. Jenifer has received a lot of interest from specific conference centers interested in hosting upcoming conferences.

The Education Committee was fairly busy this year. Jenifer has worked with Marc to post information on the website, from a library of resources to upcoming training

opportunities. Also, the Abusive Head Trauma Conference in Madison was well attended in April.

Jenifer has started a "Conference Planning Guide" to aid future conference planners, including a timeline of when things should be done, press releases, requests for donations from local businesses, etc.

A MOTION (Klimek/Larson) was made and passed unanimously on a voice vote.

2nd VICE PRESIDENT'S REPORT: Angela Hinze. Membership Committee Report. Currently 68 of the 72 counties belong to WCMEA, with 227 paid members; Wisconsin has a total of 374 coroners/medical examiners. She did develop a questionnaire of the membership regarding what they do and don't like about conferences, etc. She is constantly working to upgrade the membership numbers.

A MOTION was made (Keach/Hagen) to accept Angela's report, passed unanimously on a voice vote.

SECRETARY'S REPORT: Jon Hagen. The meeting minutes are completed very shortly after the meeting and emailed to the appropriate groups for their review. For this conference, the Annual Meeting minutes from last year were emailed to the membership for their review before this conference. Jenifer Keach has included a copy of the 2008 Annual Meeting minutes in the conference packet.

A MOTION was made (Kulhanek/Larson) to accept Jon's report; passed unanimously on a voice vote.

TREASURER'S REPORT: Robert Kulhanek. Bob presented the written report, dated June 5, 2009. WCMEA balance is \$79,149.30. Bob made a point about conference deadlines, late fees, payment, registration, etc. Discussion was heard about moving conference dates to later in June, or perhaps switching to an April/September schedule.

He looks at three things that he spent a majority of his time on; the Heidel House issue where the Heidel House initially claimed we owed them over \$4000; Bob worked with them to reduce this bill by \$2700. Bob also has worked closely with Angela with membership registration and with Jenifer with conference registrations. The third thing is the account summary form.

A MOTION was made (Larson/Klimek) to accept Bob's report; passed unanimously on voice vote.

SERGEANT-AT-ARMS REPORT: Lou Brady. Lou did spend the \$3000 previously allotted for merchandise for this conference, including fleece, golf shirts and safety vests. She also got a nice portfolio that will be given away to attendees, with the WCMEA logo embossed on the front.

Lou's written synopsis of her year is attached to these minutes. Lou has worked to sell "old" merchandise at reduced rates. She stores the stuff in her garage at her home. Dr. Kelley thanked her for her extra effort.

A MOTION was made (Klimek/Kulhanek) to accept Lou's report; passed unanimously on voice vote.

MEMBER-AT-LARGE REPORT: P.J. Schoebel. P.J. has had a lot of contact with members over the past year, particularly over the past two months. He encourages opening up the conference to law enforcement, support staff, etc. He feels we need to do some outreach work to people/counties who are not currently active in the Association.

A MOTION was made (Hagen/Larson) to accept P.J.'s report; passed unanimously on a voice vote.

LEGISLATIVE COMMITTEE REPORT: John Stanley. John was not able to attend the meeting.

INFORMATION/TECHNOLOGY REPORT: Marc Playman. Report given at the start of the meeting regarding Blueboard IT.

NEWSLETTER COMMITTEE REPORT: Jennifer Schroeter was not present. Dr. Kelley asked for submissions from the membership. Jennifer is planning the next issue shortly after this conference. The Examiner is posted online, but a paper copy is available to those members who request it.

TRUSTEE REPORT: John Larson. John feels the Association is making progress, under the direction of the Board. The other trustee's were not present (Mike Jesse and Traci England).

OLD BUSINESS: A MOTION was made (Schoebel/Larson) to table a decision on the Heidel House issue. Discussion was heard. Bob Kulhanek has had contact with the Heidel House; the former manager is gone and they seem more willing to work with us to get the issue resolved (using the \$1340 for rooms, meeting rooms, meals). We can use the money this year, if we choose. Discussion was heard about using the Heidel House for bylaw revision, ethics, hiring of an Executive Director, etc. The motion was tabled, passed unanimously on a voice vote.

Bob did get prices on a computer for the use by the Treasurer, as well as for use at the conferences for presentations. He also presented information on service contracts. A MOTION was made (Hinze/Keach) to authorize Bob to purchase a computer with a service agreement of at least two years in duration and Windows software, Norton anti-virus up to \$2000. Passed unanimously on voice vote.

NEW BUSINESS: Jon presented WCMEA receipts and disbursement books, found at the Outagamie County Coroner's office. These books began recording data from 1945.

ANNOUNCEMENTS: Dr. Kelley thanked those who attended the Abusive Head Trauma conference in Madison in April.

A MOTION (Larson/Hinze) was made to adjourn the meeting; passed unanimously on voice vote. The meeting ended at 2049 hours.

Respectfully submitted,

Jon K. Hagen, RN, BSN, D-ABMDI
Chief Deputy Coroner, Outagamie County
Secretary, WCMEA