

WCMEA BOD MEETING MINUTES

NOVEMBER 11, 2022

Zoom Meeting

CALL TO ORDER: The meeting was called to order by President Dr. Agnieszka Rogalska at 1900 hours.

ATTENDANCE: Jen Schroeter (Kenosha County), Marcie Rosas (Dunn/Eau Claire County), Lynn Johnson (Dunn/Eau Claire County), Dr. Agnieszka Rogalska (Dane County), Brooke Kaat (Dodge County), PJ Schoebel (Dodge County), Joe Morovits (Crawford County), Crystal Schaub (Oneida/Forest County), Tom Renz (Bayfield County) and Dr. P. Douglas Kelley (Milwaukee County).

PRESIDENT'S DISCUSSION: Dr. Rogalska welcomes the BOD, and explains that the meeting tonight is not a formal BOD meeting, but an opportunity for the group to assemble after the fall conference and elections. She states that she would like to take the opportunity to introduce the new BOD members and provide an overview of the BOD, discuss committee appointments, review the proposed timeline, and discuss potential legislative issues.

Dr. Rogalska congratulates the BOD, and acknowledges new members: Crystal Schaub (1st VP), Tom Renz (Member @ Large), and PJ Schoebel (3-year Trustee). She provides a brief overview of the BOD, and quarterly meeting process.

Dr. Rogalska previously emailed a calendar of 2023 BOD meetings and important benchmarks. She indicates that she created the calendar to better assist the BOD in staying on target for the annual BOD elections and meetings. Dr. Rogalska explains that the election process is difficult to follow with absentee voting.

Dr. Rogalska explains that the BOD had been working with Attorney Joanna Alex pre-COVID to clean up and revamp the bylaws. She continues to explain that the process came to a halt when COVID hit.

Dr. Kelley explains that the absentee voting was established when the bylaws had been restructured ~10 years ago. He states that numerous changes had been made to the bylaws, including the voting process. He informs the BOD that absentee voting was implemented to allow members to vote who could not otherwise attend the conference/annual meeting.

Dr. Rogalska states that, per Attorney Alex, the WCMEA bylaws are sound, but need a bit of restructuring. The bylaws should be a living document, allowing change in accordance to the needs of the WCMEA.

The calendar was reviewed by the BOD. Jen Schroeter expresses concerns regarding the calendar. She states that 2023 will have a shortened timeline, as the annual meeting/elections will be in June. The WCMEA will normally have a January/June format vs. April/October. The October conference in 2022 fell that way due to COVID, and the contractual obligation and availability with Chula Vista. The BOD decided to forgo a January 2023 conference, as there

would not be ample time to plan a conference. There will therefore only be the June 2023 Conference, and then a return to January/June in 2024.

Dr. Rogalska offers concerns regarding a January/June timeline for conferences. She suggests January/July or June/December to better adhere to the meeting and election timelines in the bylaws. Joe Morovits explains that the BOD had previously stayed away from December and July due to vacations and holidays. PJ Schoebel agrees, stating that there would likely be pushback from the membership. Dr. Kelley inquires as to whether or not there is still value in holding two conferences/year. Dr. Rogalska states that the BOD had discussed holding one annual conference; however, it was decided that having two conferences allows smaller counties/offices to send more staff with limited coverage needs. She states that a virtual option has been considered and could be revisited. She suggests a Doodle Poll or survey for the membership to weigh in on conference schedule preference.

Crystal Schaub expresses concerns regarding shortened terms for BOD officers. Dr. Rogalska explained the staggered terms recently passed and implemented. With the staggered terms, the following officer positions would be up for election at the next annual meeting for 2-year terms: 1st VP, Secretary, and Sergeant at Arms.

Dr. Kelley summarizes the BOD immediate needs: establishing a 2023 schedule once conference dates are decided, and working on permanent bylaw changes. Dr. Rogalska and Dr. Kelley agree that the conference venue is needed, and benchmarks established from there.

There is discussion regarding venue selection. Jen Schroeter states that Stevens Point is unavailable for June/July at this time, and only one Marathon Co. venue has availability but for June. Dr. Rogalska suggests that venues be approached about January 2024 dates as well, and inquires about Chula Vista availability for July. Jen states that she did not reach out to Wisconsin Dells as of yet, as the membership had requested a venue in the Wausau/Stevens Point area. She states that she will reach out to venues in the Wisconsin Dells area, and circle back with the others regarding January 2024. The BOD decides that polling the membership regarding conference schedule would be best following the 2023 conference/annual meeting.

Dr. Rogalska addresses the BOD regarding committee appointments. She states that she will be working on finalizing the committee appointments in the days/weeks to come. Jen Schroeter had previously sent the BOD names of WCMEA members that have expressed an interest in serving on committees. Dr. Rogalska addresses the BOD regarding committee interest. Based on interest thus far, Dr. Rogalska made the following recommendations: Newsletter Committee: Jen Schroeter, Lynn Johnson, and Katy Luedtke; Legislative Committee: PJ Schoebel, Dr. Kelley, Tom Renz- Dr. Rogalska will reach out to Scott Rifleman to confirm interest; Education Committee: Crystal Schaub, Marcie Rosas, Jen Schroeter; Website Committee: Dr. Cristina Figueroa Soto (to transition from Barry Irmen), Jim Raasbach. Dr. Rogalska states that she will reach out to all of the other interested parties to find the best committee placement. She explains that she is considering the start of new committee regarding Organ/Tissue Donations and Public Health after reviewing the membership feedback following the conference. After much discussion, the BOD supports this committee to assist in establishing diplomatic relationships

with these valued partners. Dr. Rogalska is hopeful that once the committee appointments are finalized, each committee can begin regular meetings outside of the scheduled quarterly BOD meetings.

Dr. Rogalska alerts the BOD of potential legislation regarding mandates for standardized death reporting. PJ Schoebel states that there is no bill as of yet; drafts only. He assures the BOD that the bill is draft only; nothing has been introduced and there are no sponsors. The legislative committee will be watching how this and other potential legislation progresses.

ADJOURN: No further discussion. Meeting adjourned.

Respectfully submitted,

Jennifer Schroeter

WCMEA Secretary