

## WCMEA BOD MEETING MINUTES- SPECIAL SESSION

FEBRUARY 5, 2024

Zoom Meeting

**ATTENDANCE:** Jen Schroeter (Kenosha County), Dr. Agnieszka Rogalska (Dane/Rock Counties), Lynn Johnson (Dunn/Eau Claire Counties), Marcie Rosas (Dunn/Eau Claire Counties) Crystal Schaub (Oneida/Vilas/Forest Counties), Joe Morovits (Crawford County), PJ Schoebel (Dodge County), and Brooke Kaat (Dodge County).

**SESSION:** Dr. Rogalska addressed the BOD members in attendance, explaining that the purpose of the session was to review and discuss the WCMEA bylaws.

The BOD reviewed the recommendations previously provided by the attorney and the comments from the prior BOD meeting.

The BOD discussed the committees as outlined in the bylaws. It was agreed that there should be transparency and accountability for all committees. This could include written records outside of the quarterly BOD meeting minutes. There was discussion about establishing standing committees and working to encourage more membership participation. The BOD also discussed the ethics committee and whether that should be an ad hoc committee vs. standing committee.

The comments and suggestions from the BOD were updated on the working bylaws document to be sent to the attorney for review following the next special session at the end of the month.

The BOD discussed the scheduling of the next quarterly BOD meeting. The BOD agreed that an in-person BOD meeting would be ideal on March 22, 2024. There was discussion regarding a meeting venue. The BOD wished to schedule the meeting at the Hilton Paper Valley in Appleton, which would allow an opportunity to see the conference venue before the event in June. If the Hilton is unavailable for meeting space, Wisconsin Dells would be an alternate location. Jen Schroeter will work on finalizing details for the meeting.

The next bylaws meeting is scheduled for 2/21/24 via Zoom.

Respectfully submitted,

*Jennifer Schroeter*

WCMEA Secretary